



September 13, 2018

Dear Parents,

Welcome to Curriculum Night. I hope you find the following information concerning classroom policies and procedures helpful.

PLANNER

Your child is expected to keep up with daily assignments by writing them in his/her planner. This is an organizational tool to help with accountability and responsibility. Students are responsible for writing their homework and after-school tasks in their Planner every day. We go over this in class prior to dismissal. If you check their planner and they have an assignment that is highlighted with orange, then you know that they either turned it in late or it is missing.

WEBSITES

Classroom:

Our classroom website is up and running: www.5thsuarez.weebly.com. This website contains important information about our classroom, so referring to the site will probably answer a lot of questions regarding homework, upcoming events, etc. You can also get to my website by going through the Creekside website.

CLEVER

<http://www.clever.com/in/issaquah>

I am excited to share information about our new online portal for elementary students called Clever. Through this online portal students can access their Math program (Zearn) and their Music program (Quaver).

Username: Student user names for Clever are the first four letters of their last name, first three letters of their first name and their two digit graduation year.

Examples:

SullSte30 (student - Stephanie Sullivan, graduation year 30)

LuCin27 (student - Cindy Lu, graduation year 27)

Password: Clever student passwords are set to their 7 Digit Student ID number. In Family Access this will be displayed as "Other ID." If a student's ID begins with a zero, the zero will be part of their password.

Stephanie Sullivan

Call: ###-###-####
1222 5th Avenue SE
Issaquah, WA 98027

View Family

Gender: Female Age (Birthday): 5 (06/01/2012)
Language: ENGLISH Graduation Year: 2030
Other ID: 1234567 ← Clever Password
Fed/State Ethn: Not Hispanic State Race: White

Last two digits = 2 digit graduation year

The student will be using office 365 this year to type and save their work. They have their office 365 logins, which is their clever username@issaquah.wednet.edu. Then their password is their clever password.

NEWSLETTER & FRIDAY FOLDERS

Every other week you will receive your child's Friday Folder with work that has been done in the previous weeks. Also included will be a blue Friday Letter written by your child to tell you about what has been happening in school. They also write something they are proud of as well as what they need to improve on. Please sign these letters prior to returning them on Monday. The biweekly newsletters are also posted on my website every other Friday evening. On the other weeks you will receive an email from me to update you instead. These updates inform you on what we're doing in class as far as curriculum, upcoming events, and important "Ask Your Child About" talking points to help facilitate family discussions. The newsletter is accessible from the class website.

HOMEWORK

Homework will primarily be assigned Monday-Thursday evenings. You can expect the following:

- About 50 minutes, give-or-take
- 30 minutes of reading (due every Monday with one parent signature) at their "Just Right" reading level.
- Math MUST DO's, Zearn
- Vocabulary
- Occasional content-area homework, including SOCIAL STUDIES, SCIENCE, HEALTH, and WRITING/GRAMMAR
- Long-term projects (specific information will be posted on the class website)
- Studying for tests and getting signatures

MAKE-UP WORK

I will provide ample time for students to make up work they missed due to being absent. The policy is 1 day for every day missed.

VOLUNTEERING

Volunteering plays a significant role in creating and maintaining successful home-school connections. However, I realize that in these times, not all parents are ABLE to volunteer in my classroom. If you would like to volunteer but cannot work IN the classroom due to conflicts, work schedule, etc., please let me know and I will find things for you to do – and can easily send home stuff to complete with your child.

I do not have any scheduled time for volunteers, but you will receive emails each week letting you know the opportunities for someone to come in. If you see a time and date that works for you please email me and I will put you in the slot. There are other opportunities that are out on the table. Please remember to **ALWAYS SIGN IN AT THE OFFICE**. This is for security reasons. Other reminders:

- Must have clearance through Washington State Patrol (forms are on the table or in the office). If you filled one out last year you are cleared for one more year.
- Remember to be respectful to each student – no discussing students' academics or behavior and no cell phone use.

SNACKS

My students are allowed to have a healthy snack anytime throughout the day during work time, as well as water (no colored liquids). Here are some basic snack guidelines I'd like my class to follow:

- **HEALTHY** – please have it be a healthy snack
- **SIMPLE** – something in a Ziploc or pre-packaged is great. Nothing that needs utensils, please!
- **NO NUTS** – Please don't send anything with nuts, since we do have a student with a nut allergy.

SPECIALIST SCHEDULE

MONDAY: **11:50-12:20 Music**

TUESDAY: **11:50-12:20 PE**

WEDNESDAY: **12:15-12:45 PE**

THURSDAY: **11:05-11:35 Library**

FRIDAY: **11:50-12:20 Music**

BIRTHDAYS/PARTIES

It is a policy at Creekside Elementary that birthday treats are **not** allowed. Your child will be acknowledged in class, and we will sing "Happy Birthday" to him or her if he/she so desires. *Party invitations should be distributed outside of school hours to avoid hurt feelings.* Thank you.

It's going to be a GREAT year!

Mrs. Suarez

Suarezj2@issaquah.wednet.edu

425-837-5230

NOTES: